

BY ORDER OF THE COMMANDER
341ST CIVIL ENGINEER SQUADRON (AFSPC)
MALMSTROM AIR FORCE BASE MT 59402-7536

CEC OPERATING INSTRUCTION 32-01
1 January 1997

Civil Engineering

UPDATING AFSPC FORM 101 (SELF-INSPECTION DISCREPANCIES)

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

The purpose of this operating instruction is to establish procedures for updating AFSPC Form 101, Self-Inspection Discrepancies.

SUMMARY OF REVISIONS:

This is the first publication of CEC OI 32-01, substantially revising CEC OI 85-10.

1. **RESPONSIBILITY:** It is the responsibility of the section supervisor and flight self-inspection monitor to ensure this operating instruction is adhered to.
2. **AFSPC FORM 101 FILE:** Maintain a file on all open AFSPC Forms 101 which may be obtained from the self-inspection monitor.
3. **AFSPC FORM 101 UPDATES:** Copies of open AFSPC Forms 101 with the quarterly updates will be forwarded to the chief engineer's office not later than the last working day of the last month of the quarter for approval. After approval, the self-inspection monitor will file it in the self-inspection binder.
4. **PROPER AFSPC FORM 101 UPDATES:** Each section supervisor will provide accurate and detailed information on the AFSPC Form 101 updates. Statements such as "same as above" etc. will not be accepted.
5. **CHIEF ENGINEER'S REVIEW:** The chief engineer will review the self-inspection binder, with AFSPC Form 101 updates, quarterly.
6. **SELF-INSPECTION MONITOR:** After review and coordination by the chief engineer, the self-inspection monitor will ensure the updated AFSPC Forms 101 are filed in the self-inspection binder.

LARRY ANTONICH, P.E.
Chief Engineer

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